

# **CABINET and ASSEMBLY FORWARD PLAN**

July 2017 Edition

Publication Date: 12 June 2017

# THE FORWARD PLAN

## Explanatory note:

This document includes details of key decisions that will be made by either the Cabinet (the main executive decision-making body of the Council), the Assembly (full Council) or by officers under delegated authority. The Health and Wellbeing Board, which deals with health-related decisions, has a separate Forward Plan which can be viewed on the Council's website at <http://moderngov.barking-dagenham.gov.uk/mgListPlans.aspx?RPId=669&RD=0>.

For ease of reading, where this document refers to the 'decision-making body', this can be taken to mean the Cabinet or the Assembly. In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 the membership of these committees is listed in Appendix 1.

## Key Decisions

By law, councils have to publish a document detailing "Key Decisions" that are to be taken by the Cabinet or other committees / persons / bodies that have executive functions. The document, known as the Forward Plan, is required to be published 28 days before the date that the decisions are to be made. Key decisions are defined as:

- (i) Those that form the Council's budgetary and policy framework (this is explained in more detail in the Council's Constitution)
- (ii) Those that involve 'significant' spending or savings
- (iii) Those that have a significant effect on the community

In relation to (ii) above, Barking and Dagenham's definition of 'significant' is spending or savings of £200,000 or more that is not already provided for in the Council's Budget (the setting of the Budget is itself a Key Decision).

In relation to (iii) above, Barking and Dagenham has also extended this definition so that it relates to any decision that is likely to have a significant impact on one or more ward (the legislation refers to this aspect only being relevant where the impact is likely to be on two or more wards). As part of the Council's commitment to open government it has extended the scope of this document so that it includes all known issues, not just "Key Decisions", that are due to be considered by the decision-making body as far ahead as possible.

## Information included in the Forward Plan

In relation to each decision, the Forward Plan includes as much information as is available when it is published, including:

- the matter in respect of which the decision is to be made;
- the decision-making body or person;

- the date when the decision is due to be made;

### Publicity in connection with Key decisions

Subject to any prohibition or restriction on their disclosure, the documents referred to in relation to each Key Decision are available to the public. Each entry in the Plan gives details of the main officer to contact if you would like some further information on the item. If you would like to view any of the documents listed you should contact Alan Dawson, Democratic Services Manager, Civic Centre, Dagenham, Essex RM10 7BN (telephone: 020 8227 2348, email: [alan.dawson@lbbd.gov.uk](mailto:alan.dawson@lbbd.gov.uk) )

The agendas and reports for the decision-making bodies and other Council meetings open to the public will normally be published at least five clear working days before the meeting. For details about Council meetings and to view the agenda papers go to <http://moderngov.barking-dagenham.gov.uk/ieDocHome.asp?Categories> and select the committee and meeting that you are interested in.

The Statutory Forward Plan will be published on or before the following dates during 2017/18:

<b>Edition</b>	<b>Publication date</b>
July 2017 Edition	12 June 2017
August 2017 Edition	24 July 2017
September 2017 Edition	21 August 2017
October 2017 Edition	18 September 2017
November 2017 Edition	16 October 2017
December 2017 Edition	13 November 2017
January 2018 Edition	22 December 2017
February 2018 Edition	19 January 2018
March 2018 Edition	19 February 2018
April 2018 Edition	26 March 2018
May 2018 Edition	23 April 2018
June 2018 Edition	21 May 2018

## Confidential or Exempt Information

Whilst the majority of the Cabinet's business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Representations may be made to the Council about why a particular decision should be open to the public. Any such representations should be made to Alan Dawson, Democratic Services Manager, Civic Centre, Dagenham, Essex RM10 7BN (telephone: 020 8227 2348, email: [alan.dawson@lbbd.gov.uk](mailto:alan.dawson@lbbd.gov.uk)).

## Key to the table

Column 1 shows the projected date when the decision will be taken and who will be taking it. However, an item shown on the Forward Plan may, for a variety of reasons, be deferred or delayed. It is suggested, therefore, that anyone with an interest in a particular item, especially if he/she wishes to attend the meeting at which the item is scheduled to be considered, should check within 7 days of the meeting that the item is included on the agenda for that meeting, either by clicking on <http://moderngov.barking-dagenham.gov.uk/ieListMeetings.aspx?CId=180&Year=0> (for items to be considered by the Cabinet) and <http://moderngov.barking-dagenham.gov.uk/ieListMeetings.aspx?CId=179&Year=0> (for items to be considered by the Assembly), or by contacting Alan Dawson on 020 8227 2348, [alan.dawson@lbbd.gov.uk](mailto:alan.dawson@lbbd.gov.uk).

Column 2 sets out the title of the report or subject matter and the nature of the decision being sought. For 'key decision' items the title is shown in **bold type** - for all other items the title is shown in normal type. Column 2 also lists the ward(s) in the Borough that the issue relates to.

Column 3 shows whether the issue is expected to be considered in the open part of the meeting or whether it may, in whole or in part, be considered in private and, if so, the reason(s) why.

Column 4 gives the details of the lead officer for the item.

Decision taker/ Projected Date	Subject Matter  Nature of Decision	Open / Private (and reason if all / part is to be private)	Relevant Lead Contact
<b>Cabinet: 11.7.17</b>	<p><b>Barking and Dagenham Prevent Strategy</b> : Community</p> <p>The Cabinet will be asked to adopt the Barking and Dagenham Prevent Strategy, which highlights the priorities in implementing the Prevent Duty in Barking and Dagenham.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	Matthew Cole, Director of Public Health (Tel: 020 8227 3657) (matthew.cole@lbbd.gov.uk)
<b>Cabinet: 11.7.17</b>	<p>Debt Management Performance and Write-Offs 2016/17 (Quarter 4)</p> <p>The Cabinet will be presented with a report on debt management performance and write offs for the latest quarterly period.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	Open	Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk)
<b>Cabinet: 11.7.17</b>	<p><b>Vicarage Field Development Proposals</b> : Community,; Financial</p> <p>The Council is the freehold owner of Vicarage Field Shopping Centre. The future of the site is critical to the town centre's prosperity and delivery of growth ambitions. The report will set out details of development proposals and seek approval for the Council to utilise its compulsory purchase order powers in order to secure wider regeneration objectives.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Abbey</li> </ul>	Part Exempt The report and/or appendices may contain commercially confidential information.	David Harley, Acting Head of Regeneration (Tel: 020 8227 5316) (david.harley@lbbd.gov.uk)
<b>Cabinet: 11.7.17</b>	<p><b>Equality and Diversity Strategy</b> : Community</p> <p>The Cabinet will be asked to adopt a new Equality and Diversity Strategy, which will update and replace the existing Single Equality Scheme 2012-16.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	Tom Hook, Director of Strategy & Programmes (Tel: 020 8227 2554) (tom.hook@lbbd.gov.uk)

<p><b>Cabinet:</b> <b>11.7.17</b></p>	<p><b>Borough Manifesto</b></p> <p>The Cabinet will be asked to approve the Borough Manifesto which will set out the long-term vision for the Borough with clear goals and aspirations for the next 20 years.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Tom Hook, Director of Strategy &amp; Programmes (Tel: 020 8227 2554) (tom.hook@lbbd.gov.uk)</p>
<p><b>Cabinet:</b> <b>11.7.17</b></p>	<p><b>Becontree Heath Masterplan and Delivery - Update on Commercial Agreement</b> : Financial</p> <p>The Cabinet will be presented with an update report on the Becontree Heath Masterplan project, including the appointment of Countryside Properties as the preferred development partner and the proposed commercial agreement, and asked to approve appropriate arrangements that extend beyond the authority given by Cabinet on 15 September 2015.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Heath</li> </ul>	<p>Fully Exempt The report will contain commercially confidential information.</p>	<p>David Harley, Acting Head of Regeneration (Tel: 020 8227 5316) (david.harley@lbbd.gov.uk)</p>
<p><b>Cabinet:</b> <b>11.7.17</b></p>	<p><b>Amenity Space Project</b> : Community</p> <p>The Council's Housing service currently maintains numerous amenity greens and service alleyways throughout the Borough. Following a review of amenity green and other Housing-owned land issues, the Cabinet will be asked to approve a strategy that identifies best usage, whether that may be selling to adjoining owners, placing on the open market, retaining in its current form or creating a community garden.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Hakeem Osinaike, Operational Director, Housing Management (Tel: 0208 227 3820) (hakeem.osinaike@lbbd.gov.uk)</p>
<p><b>Cabinet:</b> <b>11.7.17</b></p>	<p><b>Budget Monitoring 2017/18 - April to May (Month 2)</b> : Financial</p> <p>The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2017/18 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk)</p>

<p><b>Cabinet:</b> <b>11.7.17</b></p>	<p><b>Medium Term Financial Strategy Update</b> : Financial [Annual Item]</p> <p>The Cabinet will be presented with an update on the Council's MTFS for 2018/19 to 2021/22 and will be asked to approve any necessary budget adjustments.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk)</p>
<p><b>Cabinet:</b> <b>11.7.17</b></p>	<p><b>Investment and Acquisition Strategy: Governance Arrangements</b> : Financial</p> <p>The Cabinet will be asked to approve proposals for the implementation of the Council's Investment and Acquisition Strategy approved in November 2016, including the governance arrangements and scheme of delegation.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Part Exempt The report / appendices may contain commercially confidential information.</p>	<p>Andrew Sivess, Group Manager, Assets &amp; Investment (Tel: 020 8227 5732) (andrew.sivess@lbbd.gov.uk)</p>
<p><b>Cabinet:</b> <b>11.7.17</b></p>	<p><b>Be First - Update prior to Go Live</b> : Financial</p> <p>Following the decision to establish a new Council-owned company, 'Be First', to manage the delivery of the Council's regeneration plans for the Borough, the Cabinet will be asked to approve any relevant proposals relating to the updated business case and plans for the launch of the new company and service from 1 October 2017.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Part Exempt The appendices to the report may contain commercially confidential information.</p>	<p>John East, Strategic Director, Growth &amp; Homes (Tel: 020 8227 5124) (john.east@lbbd.gov.uk)</p>
<p><b>Cabinet:</b> <b>11.7.17</b></p>	<p>Growth Commission Recommendations Progress Report</p> <p>The Cabinet will be presented with the inaugural annual report on progress made on the 109 recommendations of the independent Growth Commission which were considered by the Cabinet in April 2016.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Tom Hook, Director of Strategy &amp; Programmes (Tel: 020 8227 2554) (tom.hook@lbbd.gov.uk)</p>

<p><b>Cabinet: 11.7.17</b></p>	<p><b>'Made in Dagenham' Film Studios - Update and Lease Arrangements :</b> Financial</p> <p>The Cabinet will be presented with a report on the latest position in relation to proposals to develop the largest film studios in London in 25 years and asked to approve arrangements to enter into a head lease for land for film stages.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Eastbrook</li> </ul>	<p>Part Exempt The report and/or appendices may contain commercially confidential information.</p>	<p>David Harley, Acting Head of Regeneration (Tel: 020 8227 5316) (david.harley@lbbd.gov.uk)</p>
<p><b>Cabinet: 11.7.17</b></p>	<p>Renewal of Lease for Teresa Greene Community Centre</p> <p>The Cabinet will be asked to approve the terms of a new long-lease with the Community Association for the Teresa Greene Community Centre, Leys Avenue, Dagenham.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Village</li> </ul>	<p>Part Exempt The report and/or appendices may contain commercially confidential information.</p>	<p>Robert Overall, Director, My Place (Tel: 020 8227 2982) (robert.overall@lbbd.gov.uk)</p>
<p><b>Cabinet: 19.9.17</b></p>	<p><b>Flooding Strategy :</b> Community</p> <p>The Cabinet will be asked to approve the Borough Flooding Strategy following a three-month public consultation.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Jonathon Toy, Operational Director: Enforcement (Tel: 020 8227 3683) (jonathon.toy@lbbd.gov.uk)</p>
<p><b>Cabinet: 19.9.17</b></p>	<p><b>Barking &amp; Dagenham Reside - Board Arrangements and Annual Business Plan :</b> Community</p> <p>The Cabinet will be presented with a report on the company Board arrangements and the Annual Business Plan for 2017/18.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Andrew Sivess, Group Manager, Assets &amp; Investment (Tel: 020 8227 5732) (andrew.sivess@lbbd.gov.uk)</p>



<p><b>Cabinet: 19.9.17</b></p>	<p><b>Library Strategy : Community</b></p> <p>The Cabinet will be asked to adopt the Barking and Dagenham Library Strategy, which will aim to encourage increased reading and literacy and improved digital access as well as helping residents to lead healthier and happier lives and fulfil their potential.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Paul Hogan, Commissioning Director, Culture &amp; Recreation (Tel: 020 8227 3576) (paul.hogan@lbbd.gov.uk)</p>
<p><b>Cabinet: 19.9.17</b></p>	<p><b>Budget Monitoring 2017/18 - April to July (Month 4) : Financial</b></p> <p>The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2017/18 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk)</p>
<p><b>Cabinet: 19.9.17</b></p>	<p><b>Debt Management Performance and Write-Offs 2017/18 (Quarter 1)</b></p> <p>The Cabinet will be presented with a report on debt management performance and write offs for the latest quarterly period.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk)</p>
<p><b>Cabinet: 19.9.17</b></p>	<p><b>Corporate Delivery Plan 2017/18 - Quarter 1 Update</b></p> <p>The Cabinet will be presented with an update on the performance of the key accountabilities and key performance indicators for the latest quarterly period.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Tom Hook, Director of Strategy &amp; Programmes (Tel: 020 8227 2554) (tom.hook@lbbd.gov.uk)</p>

<p><b>Cabinet: 19.9.17</b></p>	<p>Children's Social Care Annual Report 2016/17 [Annual Item]</p> <p>The Cabinet will be presented with a report on the annual review of activity within children's social care, including an update on progress and priorities within the Council's Adoption and Fostering services.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Ann Graham, Operational Director, Children's Care &amp; Support (Tel: 020 8227 2233) (ann.graham@lbbd.gov.uk)</p>
<p><b>Cabinet: 19.9.17</b></p>	<p><b>Corporate Asset Management Strategy</b> : Community</p> <p>The Cabinet will be asked to approve the Corporate Asset Management Strategy which sets out the Council's strategic approach to property asset management.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Robert Overall, Director, My Place (Tel: 020 8227 2982) (robert.overall@lbbd.gov.uk)</p>
<p><b>Cabinet: 17.10.17</b></p>	<p><b>Corporate Sustainable Energy Strategy</b> : Community</p> <p>The Cabinet will be asked to agree the Corporate Sustainable Energy Strategy.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Andrew Sivess, Group Manager, Assets &amp; Investment (Tel: 020 8227 5732) (andrew.sivess@lbbd.gov.uk)</p>
<p><b>Cabinet: 17.10.17</b></p>	<p><b>Budget Monitoring 2017/18 - April to August (Month 5)</b> : Financial</p> <p>The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2017/18 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk)</p>

<p><b>Cabinet: 17.10.17</b></p>	<p><b>Sex Establishment Licensing Policy</b> : Community</p> <p>The Cabinet will be presented with the Council's draft revised Sex Establishment Licensing Policy 2018 – 2021 and asked to approve the document for the purposes of public consultation.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Jonathon Toy, Operational Director: Enforcement (Tel: 020 8227 3683) (jonathon.toy@lbbd.gov.uk)</p>
<p><b>Cabinet: 14.11.17</b></p>	<p><b>Budget Monitoring 2017/18 - April to September (Month 6)</b> : Financial</p> <p>The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2017/18 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk)</p>
<p><b>Cabinet: 14.11.17</b></p>	<p><b>Fees and Charges 2018/19</b> : Financial</p> <p>The Cabinet will be asked to consider and approve the proposed fees and charges for 2018/19 for all Council services.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk)</p>
<p><b>Cabinet: 14.11.17</b></p>	<p><b>Schools Funding Formula 2018/19</b> : Financial</p> <p>The Cabinet will be provided with an update on the school funding position in the light of the new funding regime and asked to approve the school funding formula for 2018/19.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Jane Hargreaves, Commissioning Director, Education (Tel: 020 8227 2686) (jane.hargreaves@lbbd.gov.uk)</p>

<p><b>Cabinet:</b> <b>14.11.17</b></p>	<p><b>Treasury Management 2017/18 Mid-Year Review</b> : Financial</p> <p>The Cabinet will be presented with an update on the Council's Treasury Management Strategy 2017/18, the background to the treasury management decisions subsequently made and compliance with the Prudential Code Indicators, and asked to recommend the Assembly to approve any appropriate amendments to the Strategy.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk)</p>
<p><b>Cabinet:</b> <b>14.11.17</b></p>	<p><b>Review of School Places and Capital Investment</b> : Financial</p> <p>The Cabinet will be provided with an update on the latest funding issues and asked to approve proposals relating to the programme of school capital investment.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Jane Hargreaves, Commissioning Director, Education (Tel: 020 8227 2686) (jane.hargreaves@lbbd.gov.uk)</p>
<p><b>Cabinet:</b> <b>14.11.17</b></p>	<p><b>Gambling Act 2005: Statement of Gambling Licensing Policy 2017-2020</b> : Framework</p> <p>The Cabinet will be presented with the Council's revised Statement of Gambling Licensing Policy 2017-2020 following public consultation and asked to recommend its adoption by the Assembly.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Jonathon Toy, Operational Director: Enforcement (Tel: 020 8227 3683) (jonathon.toy@lbbd.gov.uk)</p>
<p><b>Assembly:</b> <b>22.11.17</b></p>	<p>Local Safeguarding Children Board Annual Report 2016/17 [Annual Item]</p> <p>The Assembly will be presented with the Local Safeguarding Children Board (LSCB) Annual Report for 2016/17.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Ann Graham, Operational Director, Children's Care &amp; Support (Tel: 020 8227 2233) (ann.graham@lbbd.gov.uk)</p>

<p><b>Assembly: 22.11.17</b></p>	<p><b>Treasury Management 2017/18 Mid-Year Review</b> : Financial</p> <p>The Assembly will be presented with an update on the Council's Treasury Management Strategy 2017/18, the background to the treasury management decisions subsequently made and compliance with the Prudential Code Indicators, and asked to approve any appropriate amendments to the Strategy.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk)</p>
<p><b>Assembly: 22.11.17</b></p>	<p><b>Gambling Act 2005: Statement of Gambling Licensing Policy 2017-2020</b> : Framework</p> <p>The Assembly will be recommended to adopt the Council's Statement of Gambling Licensing Policy covering the period 2017-2020 following public consultation.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Jonathon Toy, Operational Director: Enforcement (Tel: 020 8227 3683) (jonathon.toy@lbbd.gov.uk)</p>
<p><b>Cabinet: 12.12.17</b></p>	<p><b>Budget Monitoring 2017/18 - April to October (Month 7)</b> : Financial</p> <p>The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2017/18 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk)</p>
<p><b>Cabinet: 12.12.17</b></p>	<p><b>Debt Management Performance and Write-Offs 2017/18 (Quarter 2)</b></p> <p>The Cabinet will be presented with a report on debt management performance and write offs for the latest quarterly period.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk)</p>

<p><b>Cabinet:</b> <b>12.12.17</b></p>	<p>Corporate Delivery Plan 2017/18 - Quarter 2 Update</p> <p>The Cabinet will be presented with an update on the performance of the key accountabilities and key performance indicators for the latest quarterly period.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Tom Hook, Director of Strategy &amp; Programmes (Tel: 020 8227 2554) (tom.hook@lbbd.gov.uk)</p>
<p><b>Cabinet:</b> <b>12.12.17</b></p>	<p><b>Budget Strategy 2018/19 to 2022/23</b> : Financial</p> <p>The Cabinet will be presented with a progress report on the budget setting process for 2018/19 and beyond and asked to consider appropriate proposals that would assist the Council in setting a balanced budget for 2018/19.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk)</p>
<p><b>Cabinet:</b> <b>23.1.18</b></p>	<p><b>Budget Monitoring 2017/18 - April to November (Month 8)</b> : Financial</p> <p>The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2017/18 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk)</p>
<p><b>Cabinet:</b> <b>23.1.18</b></p>	<p><b>Council Tax Support Scheme 2018/19</b> : Financial [Annual Item]</p> <p>The Cabinet will be asked to recommend the Assembly to adopt the Council Tax Support Scheme for 2018/19.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk)</p>
<p><b>Cabinet:</b> <b>23.1.18</b></p>	<p><b>Calculation and Setting of Council Tax Base 2018/19</b> : Financial [Annual Item]</p> <p>The Cabinet will be asked to agree the Council Tax Base for 2018/19, as part of the process for setting the annual level of Council Tax.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk)</p>

<p><b>Cabinet:</b> <b>23.1.18</b></p>	<p><b>Housing Revenue Account Estimates and Review of Rents and Other Charges 2018/19</b> : Community,: Financial [Annual Item]</p> <p>The Cabinet will be asked to consider the HRA estimates and rent levels for Council properties for 2018/19, together with service and other related charges, to enable the delivery of efficient and effective services to the Council's tenants and leaseholders for the forthcoming financial year.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>James Goddard, Group Manager, Housing Strategy (Tel: 020 8794 8238) (james.goddard@lbbd.gov.uk)</p>
<p><b>Assembly:</b> <b>31.1.18</b></p>	<p><b>Council Tax Support Scheme 2018/19</b> : Financial [Annual Item]</p> <p>The Assembly will be recommended to adopt the Council Tax Support Scheme for 2018/19.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk)</p>
<p><b>Cabinet:</b> <b>19.2.18</b></p>	<p><b>Budget Monitoring 2017/18 - April to December (Month 9)</b> : Financial</p> <p>The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2017/18 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk)</p>
<p><b>Cabinet:</b> <b>19.2.18</b></p>	<p><b>Budget Framework 2018/19 and Medium Term Financial Strategy 2018/19 - 2021/22</b> : Framework [Annual Item]</p> <p>The Cabinet will be asked to consider and make appropriate recommendations to the Assembly in respect of:</p> <ul style="list-style-type: none"> <li>- the revised Revenue Estimates for 2017/18;</li> <li>- the base Revenue Estimates for 2018/19;</li> <li>- the level of Council Tax for 2018/19;</li> <li>- the Capital Programme for 2018/19 to 2020/21;</li> <li>- the Medium Term Financial Strategy for 2018/19 to 2021/22.</li> </ul> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk)</p>

<b>Cabinet: 19.2.18</b>	<p><b>Treasury Management Strategy Statement 2018/19</b> : Financial [Annual Item]</p> <p>The Cabinet will be asked to recommend the Assembly to approve the Annual Treasury Management Strategy, including the Council's Prudential Indicators.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	Open	Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk)
<b>Cabinet: 19.2.18</b>	<p><b>Pay Policy Statement 2018/19</b> : Financial [Annual Item]</p> <p>The Cabinet will be asked to recommend the Assembly to approve the Council's Pay Policy Statement for 2018/19, in line with the requirements of the Localism Act 2011.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	Open	Fiona Taylor, Director of Law and Governance (Tel: 020 8227 2114) (fiona.taylor@lbbd.gov.uk)
<b>Assembly: 28.2.18</b>	<p><b>Budget Framework 2018/19 and Medium Term Financial Strategy 2018/19 - 2021/22</b> : Framework [Annual Item]</p> <p>The Assembly will be recommended to approve :</p> <ul style="list-style-type: none"> <li>- the revised Revenue Estimates for 2017/18;</li> <li>- the base Revenue Estimates for 2018/19;</li> <li>- the level of Council Tax for 2018/19;</li> <li>- the Capital Programme for 2018/19 to 2020/21;</li> <li>- the Medium Term Financial Strategy for 2018/19 to 2021/22.</li> </ul> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	Open	Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk)
<b>Assembly: 28.2.18</b>	<p><b>Treasury Management Strategy Statement 2018/19</b> : Financial [Annual Item]</p> <p>The Assembly will be recommended to approve the Annual Treasury Management Strategy, including the Council's Prudential Indicators.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	Open	Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk)



<p><b>Assembly: 28.2.18</b></p>	<p><b>Pay Policy Statement 2018/19</b> : Financial [Annual Item]</p> <p>The Assembly will be recommended to approve the Council's Pay Policy Statement for 2018/19, in line with the requirements of the Localism Act 2011.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Fiona Taylor, Director of Law and Governance (Tel: 020 8227 2114) (fiona.taylor@lbbd.gov.uk)</p>
<p><b>Cabinet: 20.3.18</b></p>	<p><b>Budget Monitoring 2017/18 - April to January (Month 10)</b> : Financial</p> <p>The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2017/18 and, if necessary, consider proposals for in-year adjustments aimed at achieving a balanced budget position at the year end.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk)</p>
<p><b>Cabinet: 20.3.18</b></p>	<p>Debt Management Performance and Write-Offs 2017/18 (Quarter 3)</p> <p>The Cabinet will be presented with a report on debt management performance and write offs for the latest quarterly period.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk)</p>
<p><b>Cabinet: 20.3.18</b></p>	<p>Corporate Delivery Plan 2017/18 - Quarter 3 Update</p> <p>The Cabinet will be presented with an update on the performance of the key accountabilities and key performance indicators for the latest quarterly period.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Tom Hook, Director of Strategy &amp; Programmes (Tel: 020 8227 2554) (tom.hook@lbbd.gov.uk)</p>
<p><b>Cabinet: 24.4.18</b></p>	<p><b>Review of School Places and Capital Investment</b> : Financial</p> <p>The Cabinet will be provided with an update on the latest funding issues and asked to approve proposals relating to the programme of school capital investment.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Jane Hargreaves, Commissioning Director, Education (Tel: 020 8227 2686) (jane.hargreaves@lbbd.gov.uk)</p>

<p><b>Assembly: 23.5.18</b></p>	<p>Appointments to the Political Structure and Other Bodies 2018/19 [Annual Item]</p> <p>The Assembly will be asked to make appointments to the Political Structure and Other Bodies for the 2018/19 municipal year.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Fiona Taylor, Director of Law and Governance (Tel: 020 8227 2114) (fiona.taylor@lbbd.gov.uk)</p>
<p><b>Assembly: 23.5.18</b></p>	<p><b>Members' Allowances Scheme 2018/19</b> : Financial [Annual Item]</p> <p>The Assembly will be asked to approve the Members' Allowances Scheme for the 2018/19 municipal year.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Fiona Taylor, Director of Law and Governance (Tel: 020 8227 2114) (fiona.taylor@lbbd.gov.uk)</p>
<p><b>Cabinet: 19.6.18</b></p>	<p>Debt Management Performance and Write-Offs 2017/18 (Quarter 4)</p> <p>The Cabinet will be presented with a report on debt management performance and write offs for the latest quarterly period.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk)</p>
<p><b>Cabinet: 19.6.18</b></p>	<p>Corporate Delivery Plan 2017/18 - Quarter 4 Update</p> <p>The Cabinet will be presented with an update on the performance of the key accountabilities and key performance indicators for the latest quarterly period.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Tom Hook, Director of Strategy &amp; Programmes (Tel: 020 8227 2554) (tom.hook@lbbd.gov.uk)</p>
<p><b>Cabinet: 19.6.18</b></p>	<p><b>Revenue and Capital Final Outturn 2017/18</b> : Financial [Annual Item]</p> <p>The Cabinet will be asked to approve the Council's final revenue and capital outturn position for 2017/18 and, if necessary, any appropriate in-year budget adjustments.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: All Wards</li> </ul>	<p>Open</p>	<p>Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk)</p>

<p><b>Cabinet: 19.6.18</b></p>	<p><b>Treasury Management Annual Report 2017/18 and Strategy 2018/19 :</b> Financial [Annual Item]</p> <p>The Cabinet will be asked to recommend the Assembly to approve the outturn position for the Council's Treasury Management activities during 2017/18 and the Treasury Management Strategy for 2018/19.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk)</p>
<p><b>Assembly: Not before 20.6.18</b></p>	<p><b>Treasury Management Annual Report 2017/18 and Strategy 2018/19 :</b> Financial [Annual Item]</p> <p>The Assembly will be recommended to approve the outturn position for the Council's Treasury Management activities during 2017/18 and the Treasury Management Strategy for 2018/19.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Open</p>	<p>Kathy Freeman, Finance Director (Tel: 020 8227 3497) (kathy.freeman@lbbd.gov.uk)</p>
<p><b>Cabinet: Not before 1.9.18</b></p>	<p><b>Core Support Services - Design Options Appraisal :</b> Financial</p> <p>The Cabinet will be presented with an options appraisal for the delivery of 'core' support services and other services currently provided by Elevate, based on the Council's new operating model and in view of the expiry of the Elevate contract in December 2020 and the need to deliver £5m saving from those services by 2021, and asked to approve the way forward.</p> <ul style="list-style-type: none"> <li>• Wards Directly Affected: Not Applicable</li> </ul>	<p>Part Exempt The report and/or appendices may contain exempt information relating to labour relations issues.</p>	<p>Annette Cardy, Head of Operations, HR &amp; Payroll (Tel: 020 8227 2693) (annette.cardy@lbbd.gov.uk)</p>

**Membership of Decision-making Bodies**

**Cabinet:**

Councillor Darren Rodwell, Leader of the Council

Councillor Saima Ashraf, Deputy Leader of the Council and Cabinet Member for Community Leadership and Engagement

Councillor Dominic Twomey, Deputy Leader of the Council and Cabinet Member for Finance, Growth and Investment

Councillor Sade Bright, Cabinet Member for Equalities and Cohesion

Councillor Laila Butt, Cabinet Member for Enforcement and Community Safety

Councillor Evelyn Carpenter, Cabinet Member for Educational Attainment and School Improvement

Councillor Cameron Geddes, Cabinet Member for Economic and Social Development

Councillor Lynda Rice, Cabinet Member for Environment and Street Scene

Councillor Bill Turner, Cabinet Member for Corporate Performance and Delivery

Councillor Maureen Worby, Cabinet Member for Social Care and Health Integration

**Assembly:**

All 51 elected members of the Council